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**LLED Graduate Student Travel Grant Application Form**

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| **Student’s Last Name** | **Student’s First Name**  | **Student Number** |
| **Degree** | **Program Start Date** | **Expected Graduation Date** |
| **Mailing Address (street, city, province, postal code)** |
| **Student’s Email** |
| **Conference Name** |
| **Conference Date** | **Conference Location (City, Province/State, Country)** |
| **Name of paper / workshop / poster session** |
| **Budget**

|  |  |
| --- | --- |
| **Transportation (airfare, booking fees, etc.)** | **$** |
| **Accommodation** | **$** |
| **Conference registration** | **$** |
| **Meals** | **$** |
| **Incidental travel expenses** | **$** |
| **Total**  | **$** |

 | **I enclose: 🗹*** **abstract of paper 🞎*or* outline of poster *or* outline of workshop**
* **email / letter of invitation confirming 🞎**

**presentation at a scholarly conference/program*****\*Please do NOT submit receipts at this time\**** |
| **Have you received or have applied for any of the following for funding for this conference?Ritsumeikan Yes □ No □****OGPR Yes □ No □****FG+PS Yes □ No □****Please list any other funding received or expected. Please specify:**

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| **RECEIVING OTHER AWARDS OR SUPPORT DOES NOT EXCLUDE YOU FROM RECEIVING THE LLED TRAVEL GRANT.** |
| **Signatures** |
| **Student (PRINT)** | **Signature** | **Date**  |