



THE UNIVERSITY OF BRITISH COLUMBIA

**Department of Language & Literacy Education**

Faculty of Education

## LLED 565 Special Topics courses and new course approval

A faculty member who successfully pilots an LLED 565 Special Topics course twice must submit a Category 1 Curriculum Proposal Form to the LLED Graduate Advisory Committee for the new course approval process. Pending Faculty and Senate approval, the course enters the UBC Academic Calendar as a regular course and will be scheduled based on how it attracts students and complements Departmental programs and faculty needs.

This department policy is in accordance with the university policy that “a topics course can be used to ‘pilot’ a potential new course. If a unit finds that a version of a ‘Topics in...’, or other such versionable course, meets a student demand and the unit plans to offer it for the foreseeable future, the unit should submit a Category 1 proposal to create a new course (giving the version its own course number and title)” (<https://senate.ubc.ca/vancouver/curriculum-submission-guide/cat1-curriculum/guidelines-new-course-proposals>).