



Consent Form for Survey

You are invited to complete a survey on your views and experiences about teaching multilingual undergraduate students at UBC.

Project title: A Case Study of Canadian University Instructors' Beliefs, Dispositions, and Perceptions of Ability Towards Working with Emergent Multilingual Undergraduate Learners

Who is conducting this study?

Principal Investigator:

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Graduate Research Assistants:

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What is this study about?

This survey is part of a SSHRC Insight Development Grant funded research study titled **“A Case Study of Canadian University Instructors' Beliefs, Dispositions, and Perceptions of Ability Towards Working with Emergent Multilingual Undergraduate Learners.”** (UBC Ethics ID H20-03118). We are seeking the perspective of all instructors (sessional, lecturer, non-tenure or tenure-track) who teach such multilingual undergraduate students in any faculty or department at UBC.

This study will generate critical insights that will contribute to better understanding of issues instructors face, and to develop enhanced supports for them. We wish to use the results from this study in order to inform institutional policies around working with multilingual students as well as to inform the creation of professional development resources and opportunities to enhance the preparedness of instructors who work with multilingual undergraduate students at UBC.

What does your participation involve?

Your participation is voluntary and involves completing an online survey with questions about your personal and professional trajectories related to language use and teaching, and your views and experiences working with multilingual undergraduate students. We use the term *multilingual* to refer to students that have several languages in their linguistic repertoire, English being one of their additional languages.

We estimate that it will take you around 20-30 minutes to complete the survey. You are free to decline to answer any question you prefer not to answer, or to withdraw your consent by closing your browser at any time before clicking the 'submit survey' button. If you do not confirm your consent at the end by hitting the "submit survey" button, your responses will not be included in the study and will be destroyed by the researchers. Once you click on "submit survey", you will no longer be able to withdraw your consent as we will not be able to link your responses to you.

Who is eligible to participate?

To be eligible to participate in this study, you need to meet all of the following criteria:

- You currently work as an instructor of undergraduate courses at UBC (UBC-V and/or UBC-O)
- You are hired at UBC-V in any of the following types of positions: sessional lecturer, lecturer, adjunct professor; assistant/associate professor of teaching; assistant/associate professor; professor of teaching; professor; post-doctoral teaching fellow
- You have taught at least one course at UBC-V that has included multilingual undergraduate students
- You teach undergraduate credit-bearing courses in any discipline at UBC-V

What kind of information is collected?

This survey uses the 'anonymous survey' feature of Qualtrics, which will not collect nor track personally identifiable information such as your name, contact information, IP address, or location.

How will privacy be protected?

Your confidentiality will be respected. Information that discloses your identity will not be released, unless required by law. All collected data will be stored on servers in Canada. The raw survey data will be stored in the UBC approved survey tool (Qualtrics), and downloaded data reports will be stored on password protected and encrypted devices only accessible to the research team members (i.e., the project PI, Dr. Sandra Zappa-Hollman, and the Graduate Research Assistants working in this project). The raw data will not be shared with anyone outside of the research team.

How will the information in this study be used?

Your responses, which you will have entered anonymously, will be analyzed using descriptive statistics and other quantitative methods, as well as qualitatively using inductive and deductive thematic analysis and discourse analysis frameworks. Results of this study may be shared in aggregate form or individually (e.g., as an illustrative excerpt) in future scholarly publications or other public presentations, as well as in professional development sessions, including graduate level courses.

At the end of the study, (some of) the de-identified data may be deposited in publicly-accessible scientific repositories, such as Dataverse, through which restricted access might be granted to specific individuals that request it (e.g., journal editors, manuscript reviewers, researchers working on related studies). Data may also be used in future research projects that are either an extension of the original project or that are in the same general area of research. This is a common practice in research and required by many journals and funding agencies. The future study may involve collaboration with other researchers, yet

none of those individuals except those listed on this consent form would have access to the raw and identifiable data at any point.

When and how will you be able to access the study results?

Participants will be able to access information on updates to this study through the institutional website page of the PI (<https://led.educ.ubc.ca/profiles/sandra-zappa-hollman/>).

Once the data analysis is concluded, the research team will offer a Webinar on inclusive pedagogy for working with multilingual undergraduate students open to the public. Information about this event will be posted in the PI's institutional website page and will be circulated widely.

Are there any risks in participating?

We don't foresee risks to you as a result of your participation.

Are there any benefits in participating?

We don't foresee any direct benefits to you from taking part in this study other than stimulating your reflection as a practitioner, since the questions we ask may will prompt you to reflect on potential unconscious biases and gaps and strengths in training to work with multilingual understanding students. Your participation will greatly benefit our larger academic community as we will deliver research-informed suggestions for institutional strategies that can best support instructors to succeed in their inclusion of multilingual undergraduate students in their courses.

Can you withdraw your consent?

Your participation in this research is voluntary and you can withdraw your consent at any point while you are completing the survey by closing the browser. Once you submit your responses, however, you will no longer be able to withdraw your consent, as we will not be able to link a specific participant with their responses.

What happens when you complete the survey?

After you submit your survey responses you will be invited to participate in a follow up interview related to this project. If you indicate that you are interested in learning more about the interview, you will be redirected to a separate form (not linked to this survey) to enter your name and e-mail if you desire to receive detailed information about the interviews.

How can you offer feedback or ask questions about this study?

If you have any feedback or questions about this research, please contact the project PI, Dr. Sandra Zappa-Hollman, at Sandra.Zappa@ubc.ca or at 778-384-1012, or any of the team members at teaching.multilingual.students@ubc.ca

What can you expect after you participate in this survey?

You will not be contacted directly after your survey participation unless you indicated interest in participating in the interview part of the study and included your contact information (in a separate form provided). Depending on the response rate, our team may send reminder invitations to participate in the survey. Since you would have already completed it, you can ignore the additional e-mails.

What can you do if I have any concerns about this study?

If you have any concerns or complaints about your rights as a research participant and/or your experiences while participating in this study, contact the Research Participant Complaint Line in the UBC Office of Research Ethics at 604-822-8598 or if long distance e-mail RSIL@ors.ubc.ca or call toll free 1-877-822-8598.

Providing your informed consent:

I have read and understand all the information included in this consent form.

I agree to participate in this survey for the study described above, and I confirm that I meet all of the eligibility criteria:

- I currently work as an instructor of undergraduate courses at UBC
- I am hired at UBC-V in any of the following types of positions: sessional lecturer, lecturer, adjunct professor; assistant/associate professor of teaching; assistant/associate professor; professor of teaching; professor; post-doctoral teaching fellow
- I have taught at least one course at UBC that has included multilingual undergraduate students

I understand that I may withdraw my consent at any time while completing the survey by closing the browser in which the application is open. I understand that I will not be able to withdraw my consent nor change my answers once I submit my responses.

- Yes, I consent to participate in this study
- No, I do not consent to participate in this study

(This copy of the Consent form is for your records. If you provided Consent for this study, your consent was obtained electronically via Qualtrics Survey and thus no signatures were required).